

## OFFICER DECISION RECORD 2 FORM

This form should be used to record Officer Decisions which have a financial impact (income/expenditure) between £25k - £100k.

**ODR Reference Number: CR/515/03/22**

**APPLICATIONS FOR THE MEMBERS WARD MEMBER BUDGET**

### BOX 1.

**DIRECTORATE: Corporate Resources      DATE: 09/09/2021**

**Contact Name: Andrew Sercombe, Governance Manager**

**Tel. No.: 01302 734354**

**Subject Matter: Approval of Funding from the – Ward Member Budget  
2021/22 No. 17, 18, 19 & 20**

### BOX 2

#### DECISION TAKEN:

To approve the following application for grant funding from the Members Ward Budget 2021/22

- a. **Scorpion Taekwondo Club**  
Reference No: 17/DCF/21-22/Town  
Supported by: Councillor Cobby, Councillor Kearsley, Councillor Shaw  
Cost £400.00
- b. **JILL Quilting Group**  
Reference No: 18/DCF/21-22/Th&Moor  
Supported by: Councillor Farmer, Councillor Houlbrook, Councillor Johnson, Councillor Jones, Councillor Kearsley, Councillor Nevett  
Councillor Shaw, Councillor Smith.  
Cost £550.00 (£50.00 x 7 Councillors, £100.00 x 2 Councillors)
- c. **Kixx Rossington**  
Reference No: 19/DCF/21-22/Ro&Ba  
Supported by: Councillor Anderson, Councillor Blake & Councillor Johnson  
Cost £2000.00 (£666.66 x 3 Councillors)
- d. **Rossington Community Baptist Church**  
Reference No: 20/DCF/21-22/Ro&Ba  
Supported by: Councillor Anderson, Councillor Blake & Councillor Johnson  
Cost £364.47 (£121.49 x 3 Councillors)

### BOX 3

**REASON FOR DECISION AND ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:**

## **Doncaster Community Fund Ward Member Budget 2021/22**

### **Approval of Applications**

Further to the establishment of a ward Members Budget of up to £3k per Councillor a number of applications have been received and assessed in line with the application criteria and supported by the relevant ward Councillor (s).

#### **Legal Considerations:**

Section 236 of the Local Government and Public Involvement in Health Act 2007 provides that an authority may make arrangements for individual Members to exercise functions of the authority in relation to the electoral division or ward for which the Member is elected.

In implementing the scheme and agreeing grant applications the Council must ensure this is in accordance with its Financial Procedure Rules. Any parties accepting the grant must formally agree to the terms and conditions of the grant funding. Appropriate monitoring of activities and expenses will be undertaken where necessary to ensure compliance.

#### **Financial Considerations**

The Elected Members Ward Budget is included in the 2021/22 Revenue Budget. Within this allocation each elected Member is allocated up to £3k (£165k in total across all 55 elected Members) to support local groups and organisations.

A central record of grants allocated will be maintained by the Corporate Governance Team within Legal and Democratic Services – this will reconcile to the grant payments made and record the outcomes achieved through the use of the grant funding.

This is an allocation of existing 2021/22 revenue budget and so is contained within the Council's current budget envelope.

The individual applications below, detail the extent to which the initiative will seek to make a positive impact within the local community.

- a. Scorpion Taekwondo Club**  
**Reference No: 17/DCF/21-22/Town**  
**Supported by: Councillor Cobby, Councillor Kearsley, Councillor Shaw**  
**Cost £400.00**

Funding will provide a defibrillator to use in case of emergencies.

- b. JILL Quilting Group**  
**Reference No: 18/DCF/21-22/Th&Moor**  
**Supported by: Councillor Farmer, Councillor Houlbrook, Councillor Johnson, Councillor Jones, Councillor Kearsley, Councillor Nevett**  
**Councillor Shaw & Councillor Smith.**  
**Cost £550.00 (7 Councillors x £50.00, 2 Councillors x £100.00)**

The grant will purchase materials to make 15 incubator quilts for the premature baby unit at DRI. A recent accident ruined the existing stock.

- c. **Kixx Rossington**  
**Reference No: 19/DCF/21-22/Ro&Ba**  
**Supported by: Councillor Anderson, Councillor Blake & Councillor Johnson**  
**Cost £2000.00 (£666.66 x 3 Councillors)**

This will allow 119 children who are not on free school meals to attend the holiday activities programme, and funding will cover the additional staffing and resources needed for the Rossington Kixx Staycation.

- d. **Rossington Community Baptist Church**  
**Reference No: 20/DCF/21-22/Ro&Ba**  
**Supported by: Councillor Anderson, Councillor Blake & Councillor Johnson**  
**Cost £364.47 (£121.49 x 3 Councillors)**

Funding will provide activities for a family fun day.

**BOX 4**  
**BACKGROUND PAPERS**  
**None.**

**BOX 5**  
**INFORMATION NOT FOR PUBLICATION:**

This decision may be published on the Council's website. The individual grant application forms are not available for publication as they contain personal and financial information in respect of the applicant.

**Name: Sarah Corbett\_ Signature: via email.**

Signature of FOI Lead Officer for service area where ODR originates

**BOX 6**  
**AUTHORISATION:**

**Name: Neil Concannon                      Signature:                       Date: 10/09/21**

Neil Concannon Head of Service Litigation and Regulation on behalf of Scott Fawcus  
Assistant Director Legal and Democratic Services

Does this decision require authorisation by the Chief Financial Officer or other Officer?

Yes/No

**PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE  
IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION**

Once completed a PDF copy of this form along with any relevant background papers should be forwarded to Governance Services at [Democratic.Services@doncaster.gov.uk](mailto:Democratic.Services@doncaster.gov.uk) who will arrange publication.

**It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.**